

WORKSHEET FOR EMPLOYMENT EXPENSES

NAME _____ TAX YEAR _____

EMPLOYMENT EXPENSES T2200

If you are employed and your employer has given you a T2200 Conditions of Employment, you may be able to deduct the following expenses.
Please fill in the amounts listed on this form and attach your T2200.

	Amount
MEALS AND ENTERTAINMENT – ENTER 100% OF AMOUNT SPENT	
ADVERTISING & PROMOTIONS	
OFFICE SUPPLIES	
TRAVEL EXPENSES	
CELL PHONE EXPENSES	

AUTOMOBILE EXPENSES

TIP: Why do I want to track this? Because it increases your deduction & increases your refund!
NEED MORE HELP? Please check out our TAX TIP FOR AUTOMOBILE EXPENSES FOR EMPLOYEES

	Amount
BUSINESS KILOMETERS	
TOTAL KILOMETERS	
GAS	
REPAIRS	
INSURANCE	
CAR LOAN OR LEASE PAYMENT	
PARKING/407 ETR/AUTO CLUB	

HOME OFFICE EXPENSES

Please note that if this your first year of operation you will have to prorate all home office expenses for the part of the year. Only claim from the month you started.

NEED MORE HELP? Please check out our TAX TIP FOR HOME OFFICE EXPENSES FOR EMPLOYEES

	Amount
SQUARE FOOTAGE USED FOR HOME OFFICE	
TOTAL SQUARE FOOTAGE OF HOUSE	
HEAT	
ELECTRICITY AND WATER	
MAINTENANCE	
INSURANCE (Commission employees only)	
PROPERTY TAXES (Commission employees only)	
MORTGAGE INTEREST IS NOT DEDUCTIBLE	\$0.00



BRIAN PETERSEN
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